



BOARD OF GOVERNORS

**PUBLIC SESSION**

MINUTES

Newnham Campus  
Boardroom A4508

Thursday, December 6, 2018  
4 p.m.

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Present: David Agnew  
Janet Beed, Chair  
Doug Brooks  
Chris Bullen  
Ahmed Chakera  
Shafiq Ebrahim  
John Honderich  
Warren Jestin  
Mark Solomon  
Ashif Somani  
Belinda Tang  
Vince Timpano  
Rashpal Uppal-Assi

Regrets: Fareed Amin  
Michael Chan  
Mani Sarna

Staff: Bernie Beaulieu, Associate Vice-President, Human Resources  
Ranjan Bhattacharya, Dean, Faculty of Applied Science and Engineering Technology  
Christine Blake, Dean of Students  
Katie Colvin, Development Officer, Awards and Leadership Giving  
Renata D’Innocenzo, Chief of Staff/AVP, President’s Office; Corporate Secretary  
Tina Di Simone, Associate Vice-President, Academic Planning  
Cindy Fong, Associate Director, Student Recruitment and Website Development  
Nevzat Gurmen, Vice-President, Finance and Administration; Board Treasurer  
Dean Hughes, Executive Director, Advancement and Alumni  
Sharon Kinasz, Registrar  
Wanita Lambert, Manager, Customer Service  
Kayla Lewis, Associate Director, Communications and Public Relations  
Corey Long, Director, Strategic Initiatives and Government Relations  
Maria May, Dean, Faculty of Applied Arts and Health Sciences  
Jeff McCarthy, Dean, Faculty of Continuing Education and Training  
Kimberley Minott, Board Assistant; Recorder  
Naaz Mohamed, Director, Financial Services

David Neale, Executive Director, Campus Services  
Jos Nolle, Executive Director, International  
Laurel Schollen, Vice-President, Academic  
Mary Vaughan, Dean, Seneca Business  
Maria Wallin, Associate Director, Marketing  
Garbis Yaghdjian, Manager, Media Production

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The chair called the meeting to order at 4:01 p.m.

The chair introduced Mario Carpino, a recipient of the Board of Governors Entrance Scholarship and a first year student in the Bachelor of Aviation Technology degree program. Mario provided remarks summarizing his background, his experience at Seneca and his appreciation for the scholarship he was granted.

The chair announced a new Journalists for Human Rights (JHR) scholarship, which will support an Indigenous student in pursuit of journalism. The scholarship is funded in part by Seneca Board of Governors member John Honderich, Torstar's Board Chair.

There was no *Conflict of Interest* declared.

#### 1. Consent Agenda

Doug Brooks moved, seconded by Warren Jestin, "That the Board of Governors approve the consent agenda business".

CARRIED

Items approved by consent agenda:

- 1.1 Confirmation of Agenda
- 1.2 Public Session Minutes – October 18, 2018
- 1.3 Finance and Administration Committee (FAC) Work Plan

#### 2. President's Report

In addition to his report, President Agnew advised that:

- Seneca graduate Neil Hetherington was one of eight recipients of the 2018 Premier's Awards for outstanding college graduates; there were 118 alumni nominated for the awards; Neil won in the Business category
- Seneca has been named one of 10 recipients of the inaugural TD Ready Challenge presented by the TD Bank Group; the HELIX-based initiative that received the funding will focus on re-skilling mid-career professionals at risk of job loss due to disruptive changes in the labour market
- the Employee Pulse Survey has been launched and closes tomorrow, Friday, Dec. 7, 2018; the response rate has already exceeded the rate previously set by the larger employee survey, which was issued in 2015

#### 3. Quorum at Committee Meetings

The challenge of meeting quorum at board committee meetings was discussed. The practice of calling on the board chair and president to meet quorum at APSA and FAC committee

meetings will be implemented and the Terms of Reference for both committees will be revised to reflect this change.

The concern was raised on the frequency in which this practice would need to be used and the impact on governors not meeting their participation responsibilities. It was agreed that the GNC would conduct an annual review to determine the extent to which this practice is being used and will make recommendations for any changes as required.

Vince Timpano moved, seconded by Ashif Somani, “That the Board of Governors approve the Chair of the Board and the President as ex-officio and voting members of committees of the Board (APSA and FAC), unless otherwise specified, and, when present, may be considered for the purposes of establishing quorum for a committee meeting. However, their absence from a meeting shall not be considered for the purposes of establishing quorum”.

CARRIED

4. Academic Planning and Student Affairs (APSA) Terms of Reference  
The APSA Terms of Reference with tracked changes was reviewed.

Belinda Tang moved, seconded by Shafiq Ebrahim, “That the Board of Governors approve the revised Academic Planning and Student Affairs (APSA) Terms of Reference”.

CARRIED

5. Finance and Administration (FAC) Terms of Reference  
The FAC Terms of Reference with tracked changes was reviewed.

Ashif Somani moved, seconded by Belinda Tang, “That the Board of Governors approve the revised Finance and Administration (FAC) Terms of Reference”.

CARRIED

6. Other Business  
None.

7. Date of Next Meeting: 4 p.m. on Thursday, Feb. 21, 2019, Newnham Campus, A4508

8. Adjournment

Ashif Somani moved, seconded by Belinda Tang, “That the public session adjourn and move in camera”.

CARRIED

The public session adjourned at 4:22 p.m. to move in camera.

*J Seed*

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Chair

*Renata Diinoceno*

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Corporate Secretary