

Only for those living in Toronto form must be mailed TO TORONTO POLICE SERVICES

Students showing up at 40 College will be turned away.

1. Complete the top portion of the form. (If you download, please ensure you **print full legal size** or the form will be returned to you)
2. Ensure you sign under the Signature of Applicant and date the form
3. If there is not a witness signature ensure you get a person to witness your signature (It must be completed or the form will be returned)
4. At the bottom of the form in the box provided, fill in your return label information to speed the return of your processed PRC. Below is a sample of the information to be included
5. You will need a Certified Cheque or Money Order for \$20.00, effective Jan 1, 2015 payable to Toronto Police Services. (***Personal cheques are not accepted***)
6. **Mail** the completed form along with payment to Toronto Police Services, 40 College Street, Toronto, Ontario M5G 2J3.

Any incomplete information will mean the return of your form and the delay in getting your Police Reference Check.

First Name	Last Name	
#	Street name	Unit #
City	Province	Postal Code
