

Additional Qualification Courses Confirmation of Teaching Experience Form

Section A - To Be Completed By The Applicant

Full Name:

OCT #:

Primary Contact Number:

Secondary Contact Number:

Email Address:

AQ Course Information

AQ Course Title:

Session/Term:

Year:

Section B - To Be Completed By The Supervisory Officer

Superintendent, Assistant Superintendent, Director or Assistant Director of Education, or a MoE Official

Part 2: I certify that the above-named applicant has successfully completed a minimum of one year (equivalent to 194 days) of teaching experience since becoming a certified teacher.

Part 3 (Specialist): I certify that the above-named applicant has successfully completed a minimum of two years (equivalent to 388 days) of teaching experience and has taught in the subject area listed above for at least one year. In the case of Special Education, the required year of teaching experience in the subject area does not have to be in dedicated special education classrooms.

Name of Supervisory Official:

Title:

School Board:

Signature:

Date:

NOTE: Form to be signed only after teaching experience has been completed.

*The Ontario College of Teachers defines "Supervisory Official" as the Superintendent or Assistant Superintendent of the school board for a teacher employed by a Board of Education. A principal or headmaster is not recognized in this capacity. For a teacher employed by a private school or First Nations Education Authority, the "Supervisory Official" is the Ministry of Education Official (Education Officer) appointed to your school. For overseas experience, the appropriate Supervisory Official is the person to whom your principal reports.

Please email your completed form to octinquiries@senecacollege.ca prior to the registration deadline. An original is not required.

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