



## Enrolling in COM or MATH courses

### Enrolling in COM

If COM101 or COM111 is listed as a requirement for your program, you will be able to self-enrol in this course.

Enrolment in COM101 or COM111 is based on your assessment which was completed as part of your admission.

COM101 or COM111 is listed in the “My Academic Requirements” section of your Student Home as shown below, during the enrolment period.

If the applicable course does not appear in the view below, or in class schedule builder on Student Home under Enrol by Requirements, or if you’re unable to select the course in the Add to Queue column, you will need to search for the course to add to your schedule.

If you have any questions, please contact your student adviser.

#### My Academic Requirements

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#### Special Instructions.

##### Read the Special Instructions below:

Some programs require an English Course, a Math course, or both in the first semester. Please see the details below for the course(s) applicable to your program. If you have already completed the course(s) noted below, an equivalent course, or have received a Transfer Credit, you have met the requirements and no action is necessary.

If an English course and/or Math course are required, and if you do not see the course(s) noted below listed under your 1st Semester Requirements and available to select in the Add to Queue column, then you will need to search for the course(s) in the VSB Visual Schedule Builder tool to add to your schedule.

- Your required English course for Program: **ACF is COM101.**
- Your required Math course for Program: **ACF is MBF101.**

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## Enrolling in MATH courses

If you are a new student, [you may be required to take a skills assessment](#) to determine in which math course you will be able to enrol. If you have not done so already, book your assessment through the [Test Centre](#). This is separate from the test you may have completed as part of your program admission process and there is no fee for the assessment.

MBF100 or MBF101 is listed in the “My Academic Requirements” section of your Student Home as shown below, during the enrolment period.

You should be able to self-enrol in the correct course for which you qualify based on your skills assessment result. If the applicable math course does not appear in the view below or in the class schedule builder on Student Home under Enrol by Requirements, or if you’re unable to select the course in the Add to Queue column, you will need to search for the course to add to your schedule.

### **My Academic Requirements**

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If an English course and/or Math course are required, and if you do not see the course(s) noted below listed under your 1st Semester Requirements and available to select in the Add to Queue column, then you will need to search for the course(s) in the VSB Visual Schedule Builder tool to add to your schedule.

- Your required English course for Program: **ACF is COM101.**
- Your required Math course for Program: **ACF is MBF101.**

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If you are a Business student who has been assessed at the level of MTH158, use the search function in VSB to find and enroll in an available section of MTH158.

If you have any questions, please contact your student adviser.